

## *Many Views... One Vision*

I would like to take this opportunity to congratulate you both on your forth coming wedding and I would like to thank you sincerely for considering the Clarion Hotel, Steamboat Quay, Limerick as a venue for the most important day of your lives.

Our management team will be happy to assist you in the careful planning of this event. Our aim is to make your wedding day a perfect and enjoyable day. In choosing the Clarion Hotel Limerick we can assure you, the highest quality of cuisine, service, and facilities at all times.

The Clarion Hotel Limerick, the tallest hotel in Ireland, boasts breathtaking romantic views from our private Suite overlooking the river Shannon through floor to ceiling glass walls. As you can imagine this will make the perfect setting for those special wedding photographs. The Aquila Suite has private dining facilities to cater for up to 40 people.

I do hope we will have the opportunity of catering for you on your special day. If you would like to view our facilities and look at available dates, please do not hesitate to contact me.

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Regards,  
Maura Shine  
Wedding Co-ordinator  
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# *Hotel Facilities*

## **Clarion Hotel Limerick**

- ☞ 4 Star Hotel
- ☞ Ireland's Tallest Hotel
- ☞ 158 Riverside Bedrooms
- ☞ Located on the River Shannon in Limerick City Centre
- ☞ Exclusive Penthouse Suite
- ☞ Kudos Bar serving Asian & European food straight from the Wok
- ☞ Waterfront Sinergie Restaurant with stunning views overlooking the River Shannon
- ☞ Complimentary high speed internet access in all guest bedrooms
- ☞ Complimentary WIFI in the lobby
- ☞ SanoVitae Health & Fitness with Sauna, Steam Room, Jacuzzi, 12 Metre Indoor Heated Pool and Gymnasium
- ☞ Stunning Banqueting suites catering from 2 to 170 guests with private balcony with romantic views of the River Shannon
- ☞ Guest bedroom facilities include

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|------------------------------|----------------------------------|
| * Air Conditioning           | * Mini Bar                       |
| * 24 Hour Room Service       | * Complimentary Broadband        |
| * Satellite TV               | * High Performance Hairdryers    |
| * Iron & Board               | * Steam Free Mirrors             |
| * Power Shower               | * Crisp Duvets                   |
| * Egyptian Cotton Sheets     | * In house movies                |
| * Sleep Therapy Programme    | * Fluffy White Towels            |
| * Seaweed Extract Toiletries | * Tea / Coffee making facilities |
| * In room Safes              | * Smoking/Non Smoking Rooms      |

# *The Clarion Hotel Aquila Wedding Package*

## **Prior To Your Wedding Day**

- ☞ Pre wedding consultation with our Wedding Co-ordinator who will assist and advise you on all aspects from menu options to the finer details in the lead up to your big day.
- ☞ Complimentary tasting of your wedding menu prior to your wedding day for the Bride and Groom
- ☞ A special accommodation rate applies for 10 bedrooms to the wedding party, subject to availability
- ☞ Complimentary use of SanoVitae Health & Fitness for guests staying overnight at the hotel
- ☞ Complimentary 3 month membership at Sanovitae Health & Fitness for the Bride and Groom

## **On Your Wedding Day**

- ☞ Blue carpet entrance
- ☞ Upon arrival the bridal party will be greeted with a complimentary glass of Champagne and strawberries
- ☞ Complimentary Mulled wine or punch on arrival for all guests
- ☞ Complimentary Tea, Coffee, Cookies & Canapes on arrival for all guests
- ☞ Champagne breakfast served to the Bride and Groom
- ☞ Tables decorated with white linen cloths and linen napkins
- ☞ Complimentary table centre piece arrangements
- ☞ Fully air-conditioned ballroom with balcony
- ☞ Vegetarian & special dietary requirements catered for at your request
- ☞ Souvenir menu card
- ☞ Personalised printed menus
- ☞ Individual table plans to suit all requests and place cards for the tap table
- ☞ Silver cake stand & knife
- ☞ Cordless radio microphone system
- ☞ Undivided attention from our wedding team as only one wedding is hosted per day

## **On Your First Anniversary**

- ☞ On your first wedding anniversary the Bride and Groom will receive a complimentary dinner for two in the romantic waterfront Sinergie Restaurant (subject to terms)

## **Optional Services**

- ☞ Recommendations for bands, photographers, videographers etc
- ☞ Preferred rates for Hen & Stag parties at other Clarion Hotels in Ireland

**For a full Wedding Package with a breakdown of costs and full menus, please contact our Wedding Co-Ordinator – Maura Shine on 061-444105**

*2010 Terms and Conditions*

- All provisional bookings must be made in person by the bride or groom with a member of the Clarion Team. Confirmation of a provisional wedding reception must be given in writing with a non-refundable deposit of €1000, within 14 days. If no confirmation is given the date will be released automatically.
- A further €2,000 non-refundable deposit is required six months prior to the wedding date. Two months prior to your reception the Clarion Hotel Limerick will invite you to finalise all your arrangements including menus, wine, bar extensions, times and accommodation.
- Anticipated numbers should be given to the Hotel two weeks prior to the wedding reception. The bride and groom must inform the Hotel of the number of guests they wish to be catered for at the wedding reception at least 3 working days before the event. The final number will override the anticipated number specified but will not affect the contract minimum.
- A nominated person must pay full and final payment of the wedding reception and associated costs prior to departure from the Hotel, by guaranteed cheque, cash or bank draft. Credit card guarantee will also be required.
- Minimum numbers required for a wedding reception in the Pegasus Suite are 100 guests. If the final number of guests seated on the day is less than the required minimum number, the minimum number will be charged. Smaller weddings may be catered for in our Aquila suite.
- The hours permitted according to current licensing laws shall be observed. (A bar extension may be requested two months prior to the event which shall be subject to the current application fee). Music and entertainment must cease on or before 1.30am as required by our dance licence.
- It is essential that all entertainment arrangements have the approval of the hotel management, prior to the date of your reception.
- Residents bar is available until 3am at the discretion of the duty manager and is available to residents only.
- Prices quoted are in Euros and are valid for 2009. Prices may vary depending on an increase in food or labour costs, VAT, taxes or any unforeseen circumstances.
- Should the hotel, for reasons beyond its control, need to change the event arrangements, it shall use reasonable endeavours to offer the client alternative comparable arrangements and facilities. In this event, The client can also choose to cancel and be refunded the full deposit and or any monies paid in advance.
- Should the client be forced to postpone the wedding, prior to one year of the original date booked, the original deposit paid can be transferred to a date booked six months of the original date, subject to availability. A second postponement will result in the deposit being forfeited in full.

- In the unfortunate event where the client may need to cancel the confirmed booking, the following cancellation charges will be incurred:

91 days and over	25 %
61 – 90 Days	50 %
31 – 60 days	75 %
30 days or less	100 %

Cancellation charges will include all pre booked items

- The hotel may cancel the event only in the following circumstances:
  1. The hotel has reason to believe the booking might prejudice the reputation of the hotel.
  2. The hotel receives evidence of any adverse alteration in the clients financial situation.
  3. Should any guest attending the event behave in any way considered to the detrimental, offensive, or contrary to normal expected standards of behaviour.
- The hotel will not be liable for any failure of delay in providing facilities, service, food or beverages as a result of events or matters outside its control.
- No food or beverage items may be brought into the hotel for consumption on the premises without prior authority. This clause does not apply to the wedding cake.
- Corkage charge in wine is €15 per bottle and €17 per bottle of champagne/ sparkling wine. Prices are non negotiable and based on 75cl bottle.
- Delivery of wedding cake, flowers etc. Will be accepted within office hours of 9am to 5pm, Monday to Friday, through your point of contact at the hotel.
- Table plans will be accepted no later than 3 days in advance of your wedding reception.
- The hotel is not liable for any loss of damage to property owned by or in the custody of the clients or its guests.
- All prices are subject to change at any stage
- There is now a general prohibition on a person less than 18 years of age from bars of licensed premises. There is, however discretion to licensees to admit a child under 15 in a bar if accompanied by a parent or guardian until 9pm. Persons aged 15 – 17 may only be allowed in a bar if accompanied by a parent or guardian after 9pm, on the occasion of a private function at which a substantial meal is served, until regular closing time.
- All items delivered to the hotel for your wedding reception must be collected 24 hours after the wedding reception. The hotel is not liable for any loss or damage to property owned by or in the custody of the clients or its guests. The Clarion Hotel Limerick will not accept responsibility for gifts left for the Bride and Groom.
- The Clarion Hotel Limerick must comply with all relevant statutes and therefore its customers not to act in such a way as would put the hotel in breach of any statute. In particular, customers are reminded to maintain free access to fire exits at all times and not interfere with or obstruct any fire equipment. Smoking in non-designated areas is not permitted.